MUGBERIA GANGADHAR MAHAVIDYALAYA

P.O.—BHUPATINAGAR, Dist.—PURBA MEDINIPUR, PIN.—721425, WEST BENGAL, INDIA

NAAC Re-Accredited B+Level Govt. aided College

CPE (Under UGC XII Plan) & NCTE Approved Institutions

DBT Star College Scheme Award Recipient

E-mail : mugberia_college@rediffmail.com // www.mugberiagangadharmahavidyalaya.ac.in

Report

of

Four days workshop for Skill Development Programme of the students

on

"Basics of Microsoft Office"

Course period: From 19th January – 24th January 2023

Organized *by*

Department of Zoology

(Under DBT-STAR College Strengthening Scheme, Govt. of India)

Mugberia Gangadhar Mahavidyalaya

Bhupatinagar, Purba Medinipur- 721425

ACCREDITED BY NAAC WITH GRADE B+

Affiliated to

Vidyasagar University

Principal
Mugberia Gangadhar Mahavidyalaya

1

Dated: 18/01/2023

Minutes of the Departmental meeting held on 17.01.2023

Members present:

1. Dr. Kousik Kr.Mondal, HOD, SACT

2. Raju Majumdar, SACT

3. Purnima Mondal, SACT

4. Sayantika Bera, SACT

5. Sarbani Mahata, Guest Teacher

6. Subhadeep Maiti, Contractual Teacher

A short meeting was arranged at 3:15 pm regarding the implementation of short term course on Hands on workshop on Basics Of Microsoft Office for educational professional in our Department. All teachers of the department joined the meeting in time. Dr Kousik Kr. Mondal (HOD) chaired the meeting.

Decisions taken in the meeting are:

(1) It is decided that **Sayantika Bera** will be the joint coordinator of this program and **Subhadeep Maiti** will be program coordinator and rest teachers of the department will be the recourses persons of the program. .

(2) The course period will be scheduled from 19th January to 24th January, 2023.

(3) The participation students will be UG-1st Sem, UG-3rd Sem,

(3) Course content for the said program is scheduled as

2

1. How to handle Microsoft word.
2. What kinds of work done through Microsoft excel.
3. How to make power point presentation.

It is decided that the course will be delivered by lecture, interaction and PPT presentation along with a hands on practical. There is no course access fee for the student. HOD will forward the matter for approval of this program from Academic Sub-committee. Teachers are requested to prepare a routine for smooth running of course.

The meeting comes to end with a vote of thanks.

MUGBERIA GANGADHAR MAHAVIDYALAYA

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NOTICE

Dated: 17/01/2023

Dear students,

We are pleasure to inform you that, 4 days workshop on Academic excellence Using Microsoft office will be held on 19.01.2023 to 24.01.2023 by the Department of Zoology of Mugberia Gangadhar Mahavidyalaya under DBT star college strengthening scheme for Capacity Building of the students.
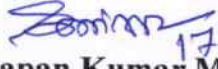
Our aim to cover the following points for the technical development of the students through this skill development programme.

You will learn in this course.

- How to handle Microsoft word.

- What kinds of work done through Microsoft excel.

- How to make power point presentation.

Programme schedule

1. Microsoft Power Point on 19.01. 2023, 11:00 PM onwards by Sayantika Bera
2. Microsoft Word on 19.01. 2023, 2:00 PM onwards by Dr. Kousik Kr. Mondal
3. Practice Class, 20.01.2023, 11:00 AM onwards
4. Microsoft Excel on 20.01.2023, 2:00 PM onwards by Subhadeep Maiti
5. Microsoft Excel on 21.01.2023, 11.00 AM onwards by Subhadeep Maiti
6. Practice Class, 21.01.2023, 2:00 PM onwards
7. Practice Class, 24.01.2023, 1:00 PM onwards

17.01.2023

Dr. Swapan Kumar Misra
Principal
Principal
Mugberia Gangadhar Mahavidyalaya

15.01.2023

Dr. Kousik Kr. Mondal
HOD, Dept. of Zoology
HOD
Department of Zoology
Mugberia Gangadhar Mahavidyalaya

Departmental Announcement

Department Of Zoology

SKILL DEVELOPMENT PROGRAMME ON MICROSOFT OFFICE

- MICROSOFT WORD
- MICROSOFT EXCEL
- MICROSOFT POWER POINT

ORGANISED BY:
DEPARTMENT OF ZOOLOGY
MUGBERIA GANGADHAR MAHAVIDYALAYA
UNDER DBT STAR COLLEGE STRENTHENING SCHEME

DATE: 19.01.2022-24.01.2022

VANUE:
DEPARTMENTAL CLASSROOM & IT LAB OF MATHEMATICS DEPARTMENT
TIME: 10:30 AM

Department of Zoology
Mugberia Gangadhar Mahavidyalaya

Workshop

On

'Basics Of Microsoft Office'

Learning outcomes from 1ˢᵗ Day, 1ˢᵗ Half

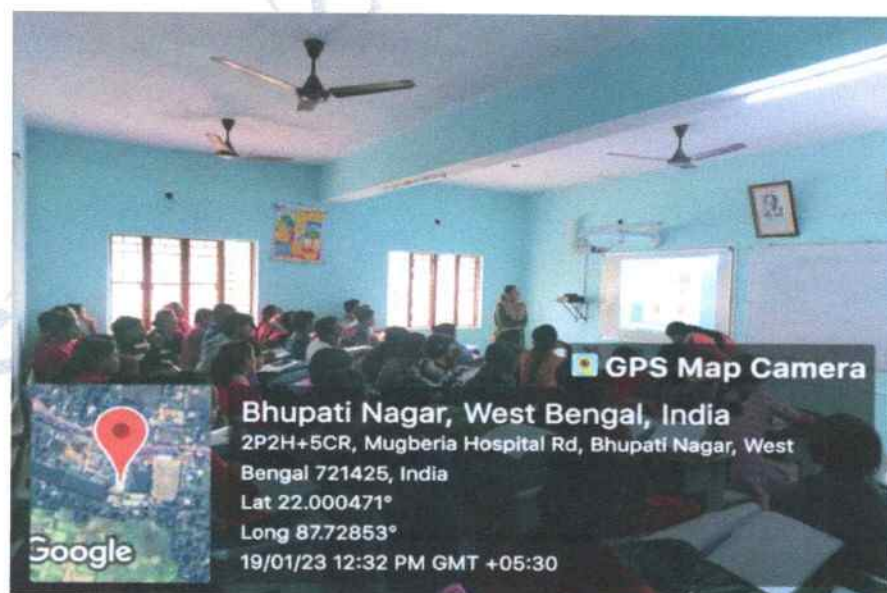Course Period: 19ᵗʰ January 2023, 11 AM- 2.00PM

In the first half of the first day, the skill developmental program was initiated under **Sayantika Bera's** mentorship. She first delivered a brief introduction upon the basic convenience and necessity of the **Microsoft PowerPoint Presentation.**

Various tools and tricks of the mentioned application were shown by her with effective engagement. These are listed below:

1. **Home:** The Home tab holds the Cut and Paste features, Font and Paragraph options, and what you need to add and organize slides.

2. **Insert:** Click Insert to add something to a slide. This includes pictures, shapes, charts, links, text boxes, video and more.

3. **Design:** On the Design tab, you can add a theme or color scheme, or format the slide background.

4. **Transition:** Set up how your slides change from one to the next on the Transitions tab. Find a gallery of the possible transitions in the Transition to This Slide group – click More at the side of the gallery to see all of them.

5. **Animation:** Use the Animations tab to choreograph the movement of things on your slides. Note that you can see many possible animations in the gallery in the Animation group, and see more of them by clicking more.

6. **Slide Show:** On the **Slide Show** tab, set up the way that you want to show your presentation to others.

7. **Review:** The **Review** tab lets you add comments, run spell-check, or compare one presentation with another (such as an earlier version).

8. **View:** Views allow you to look at your presentation in different ways, depending on where you are in the creation or delivery process.

9. **File:** At one end of the ribbon is the **File** tab, which you use for the behind-the-scenes stuff you do with a file, such as opening, saving, sharing, exporting, printing and managing your presentation. Click the **File** tab to open a new view called the Backstage. Click from the list on the side to do what you want to do; for example, click **Print** to find the options and settings for printing your presentation. Click Back to return to the presentation that you were working on.

10. **Tool Tabs :** When you click some parts of your slides, such as pictures, shapes, SmartArt or text boxes, you might see a colorful new tab appear.

11. **Others :** In the example above, the **Drawing Tools** tab appears when you click a shape or text box. When you click a picture, the **Picture Tools** tab appears. Other such tabs include Smart Art Tools, Chart Tools, Table Tools and Video Tools. These tabs disappear or change when you click something else in your presentation.

Mugberia Gangadhar Mahavidyalaya
Department of Zoology

Date: 19/01/2023

Workshop

On

'Basics of Microsoft Office'

Course Period: 19th January 2023, 2:00 PM onwards

Brief description of the course on 'Microsoft Word Application'

The objective of this course is to learn about the various tools of Microsoft Word application. It will enable the students to perform various works related to demonstration and analysis of data in corporate fields as well as in research fields. The mission of this course is to build the skills related to Microsoft office.

Whichever excellencies students pursue, a solid grasp of Outlook is likely to come in very handy. **The ability to manage demonstrative works and tasks will help them stay organized and productive** thus Supporting the students by helping them sharpen their technical skills in Microsoft Office.

Objectives of the Course:

In this course, student will be able to

- Indicate the names and functions of the Word interface components.

- Create, edit, save, and print documents to include documents with lists and tables.

- Format text and to use styles.

- Add a header and footer to a document.

- Add a footnote to a document.

- Add a graphic to a document.

- Knowing the advantages of grammar solutions while scripting.

- Manipulate documents using functions such as find and replace; cut, copy, replace etc.

The class was taken by **Dr. Kousik Kr. Mondal** as per the notice.

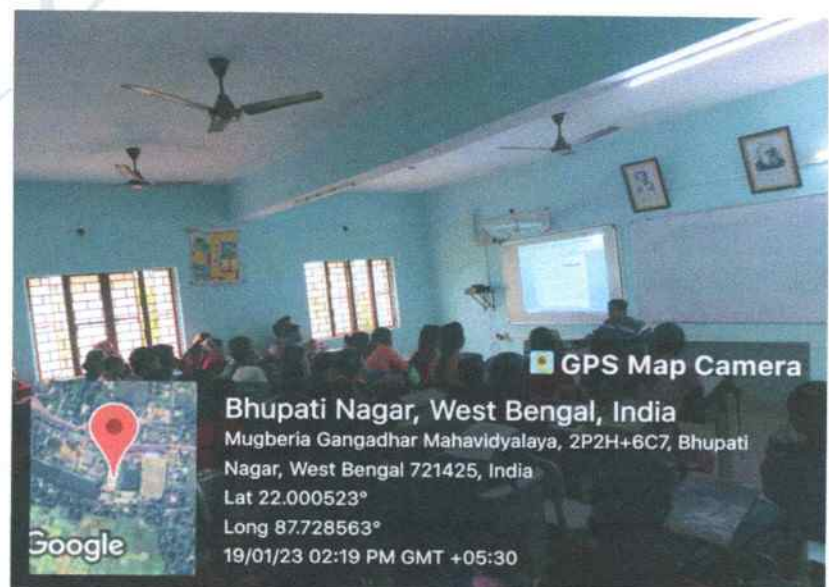**Learning Outcomes from First Day, 2nd Half**

Key Learning:

1. Format text

The Formatted text has commands to perform formatting tasks which are found on the home tab in the font group. When we want to format the text then first we have to select the text which we want to format, if want to format a single word then double click on it, we can also select a line of text, and then select an option to change the font, font size and we can make the text bold or italic or underline. In formatting text, head style, can make words bold text or italic text, also can underline the text, highlight the text, can make an unordered list and ordered list, we can change alignment as left or right or at the center.

2. Insert hyperlink(link)

The hyperlink in a document has a different color than other texts and it is underlined. A hyperlink in a document helps the reader to jump from one place in the document to a different file or website or go to the new emails.

GPS Map Camera
Bhupati Nagar, West Bengal, India
Mugberia Gangadhar Mahavidyalaya, 2P2H+6C7, Bhupati Nagar, West Bengal 721425, India
Lat 22.000523°
Long 87.728563°
19/01/23 02:19 PM GMT +05:30

We can add or delete hyperlinks in the word document. If we want to add a link in the document, first we have to select text or image which want to link, then right-click on the selected text or image choose the 'Hyperlink' option, link or hyperlink is depend

on the version, after that, we have to select the type of destination which we want to link, it has some information that has to fill correctly, choose an option 'Existing file or Web page', go to the 'Address' text box then enter URL, then choose 'Place in this document and select a location within the document, so now click on 'Create new document' go to the text box 'Name of the document' and enter the name, there is an edit section in which we can choose whether we want to edit the document now or later.

Then choose 'Email address' and click on the text box of 'Email address' then we can enter the email address to which the reader can send an email. There is also a 'Type of subject' option we can subject type and then click on 'Ok'. The text now shows up as a hyperlink in the document.

4. Edit and Remove links

For editing the link first select the link which we want to edit and then select the Insert/edit link option, update the web address and then click on the 'Create link'. We can remove or delete the existing hyperlink, for deleting the hyperlink right-click on it and click on the 'Remove hyperlink'.

5. Copy and paste from word

The copy and paste function from the word we can use to remove the hidden Microsoft characters which may affect how our document will appear. To select and copy the word content, click on the 'Paste' special function button, select or tick on the bullet 'Paste from Microsoft word' then paste our word text in the text box and then click on 'Complete paste'.

6. Add a table

A table is a combination of rows and columns and the intersection of rows and columns is called a cell. To create or insert a table in the document click on the 'Insert' tab which is on the ribbon then click on 'Table', the insert table window will be opened, we have to select the size of the table in columns and rows, and then click on 'Ok'. When the table is created the 'Tab' key can be used to move from one cell to the other, by pressing the tab key new row is created, if we want to move one cell back in the table then we can 'Shift+Tab' keys, the arrow keys allow we to go up, down, left, right.

7. Edit a table

Microsoft word editing tools allow us to edit a table, if we want to edit a table then first we have to select a cell in which we want to edit then click on the table icon it will give some options out of them select 'Edit table' so that we can change the general setting of the table. While editing if we want to add a new row then click on the insert below or insert above, for adding the column click on the insert left or insert the right column button. We can also delete columns or rows from the table.

8. Html editor

We can also edit our text by using Html editor, this function is also provided by Microsoft word editing tools. To get the Html view and to edit text, click on the 'File' tab then click on 'Open', then we can browse the web page file, double click on the file name, our web file opens as a plain text file which has Html code.

Department of Zoology
Mugberia Gangadhar Mahavidyalaya
Workshop
On
'Basics of Microsoft Office'
# 2nd and 3rd Day of Coursework (20.01.2023 & 21.01.2023)

In the next day, the rest curriculum of the Workshop on was continued by **Subhadeep Maiti**. At initiation, an introductory speech was delivered by him accounting the advantages and necessities of the various aspects of **Microsoft Excel** application.

Various kinds of tools including the operational system of excel interface was exhibited with effective applications by the Mentor **Subhadeep Maiti**. These are listed briefly here:

1. **Cells and Worksheets:** The basic building blocks of Excel are cells and worksheets. Cells are individual boxes where data can be entered or edited, and worksheets are individual tabs where collections of cells can be organized and analyzed.

2. **Create & edit a table:** Excel allow us to create & edit a table, if we want to edit a table then first we have to select a cell in which we want to edit then click on the 'format table' so that we can change the general setting of the table. While editing if we want to add a new row then click on the insert below or insert above, for adding the column click on the insert left or insert the right column button. We can also delete columns or rows from the table.

3. **Formulas and Functions:** Excel has a wide range of built-in formulas and functions that allow users to perform calculations on data within cells. Some of the commonly used functions include **TRANSPOSE, CONCATE, SUM, AVERAGE, MAX, MIN, COUNT, STANDARD DEVIATION, STANDARD ERROR and IF FUNCTION.**

4. **Charts and Graphs:** Excel offers a variety of chart and graph types that can be used to visually represent data. These include column charts, line charts, pie charts, scatter plots, and more.

5. **Conditional Formatting:** Excel allows users to apply formatting rules to cells based on specific conditions, such as highlighting cells that contain a certain value or formatting cells based on their color.

6. **Filters and Sorting:** Excel has tools that allow users to filter and sort data based on certain criteria, making it easier to analyze large datasets.

7. **Data Validation:** Excel has features that allow users to create drop-down lists, restrict data entry to certain types of values, and prevent duplicates.
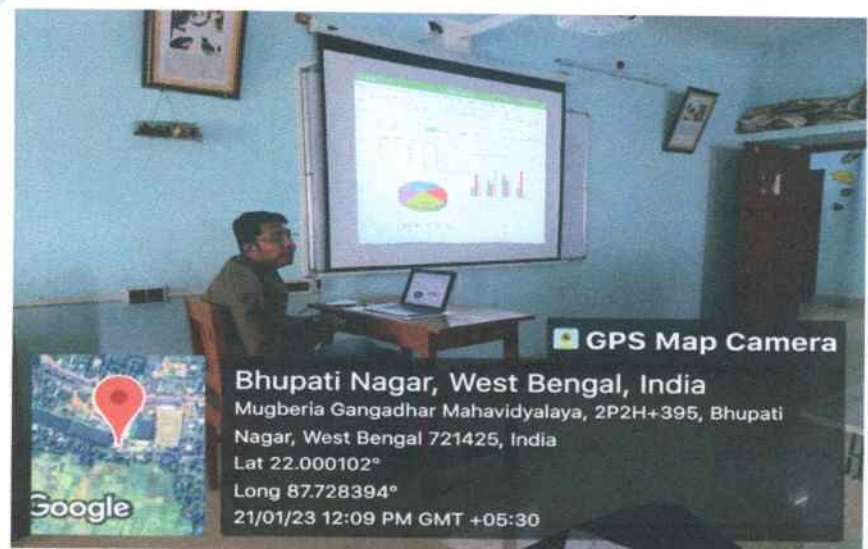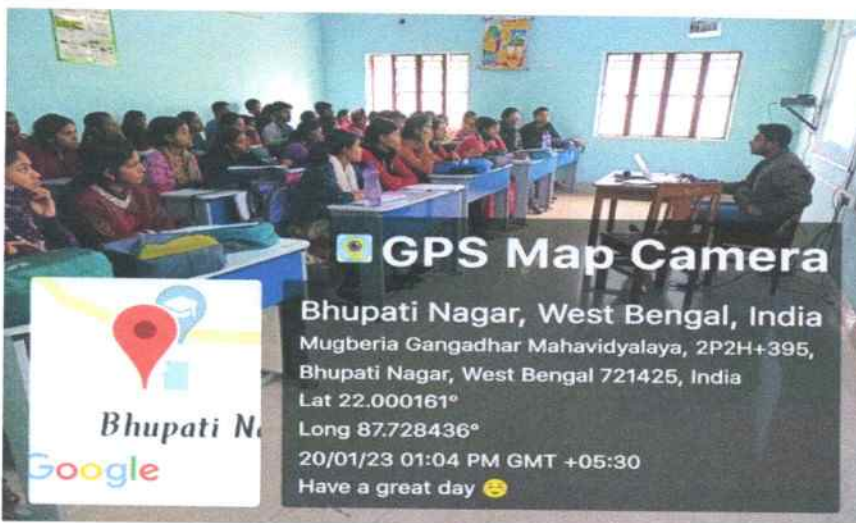
Department of Zoology

Mugberia Gangadhar Mahavidyalaya

Workshop

On

'Basics of Microsoft Office'

Practice Class for Students (20.01.23, 21.01.23 & 24.01.23)

On 20th, 21th & 24th January the students engaged in practicing the tools which were shown by the respective teachers before days. The students used the IT Laboratory of Department of Mathematics to perform and rehearse their skills. Under the supervising and guidance of Subhadeep Maiti, Sayantika Bera, Sarbani Mahata and Raju Majumdar the two days practice was carried out where they were engaged in helping the students with their problems.

The students of both 1st Sem and 3rd Sem were involved in the practicing. They experienced hand on tooling of Microsoft Office Tools while they did several tasks provided by the respective mentors.

Mugberia Gangadhar Mahavidyalaya

Workshop on

On

'Basics of Microsoft Office'

Test Regarding the Skill Development Program

To implement the development of acquired skill by the students, A test was conducted on 24th February, 2023 by the course coordinators. The test was performed at the IT Lab of Department of Mathematics with their positive permission. A total number of 31 students from UG 1st Sem and 20 students from UG 3rd Sem participated at the test positively.

Three different set of questions were set from Microsoft Office Word, Excel and PowerPoint. The grades were given as per candidates' performance on their skills.
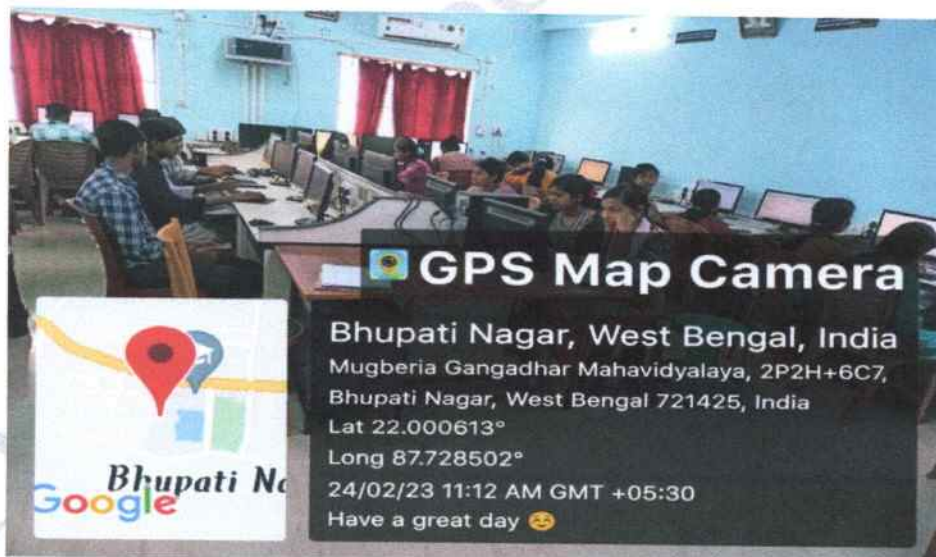
Participants along with gradation in the examination:

SL.NO	Name	Grade
1	Shipra Jana	AA
2	Arpita Maity	AA
3	Somrita Paria	B
4	Keshab Chandra Nayak	AA
5	Monalisha Maity	A
6	Arindam Das	AA
7	Ritam Maity	AA
8	Saheli Mandal	AA
9	Dolan Maity	B
10	Rituparna Bera	AA
11	Soumyajit Pal	B
12	Susmita Khatua	AA
13	Purnima Jana	A
14	Priti Giri	C
15	Sathi Nanda	A
16	Simmi Gharai	A
17	Uma Jana	A
18	Sunita Dalapati	A
19	Arup Kumar Mondal	A
20	Dibyendu Giri	A
21	Mousumi Bhakta	AA
22	Debosmita Nanda	AA
23	Anima Gole	AA
24	Anindita Gole	A
25	Sanjib Matia	C
26	Sangita Lal	AA
27	Paramita Samanta	AA

28	Sovan Kar	AA
29	Pritama Khatua	A
30	Arnab Barman	AA
31	Soumyadip Mandal	A
32	Rudraprasad Das	AA
33	Agamani Jana	AA
34	Sunita Bhunia	AA
35	Tridip Gayen	B
36	Sananda Hazra	A
37	Rajashree Panda	AA
38	Rimpi Samanta	AA
39	Karna Tudu	AA
40	Manjima Bar	AA
41	Moumita Das	A
42	Krishna Bera	A
43	Sonali Nanda	C
44	Piyali Sasmal	A
45	Ankita Jana	B
46	Trisha Bag	C
47	Sunanda Maity	C
48	Purnima Das	C
49	Satyajit Maity	C
50	Suvankar Das	C
51	Jayashree Jana	C

OUTCOME

In the Workshop on Microsoft Office Skills initiated by the Department of Zoology, Mugberia Gangadhar Mahavidyalaya is a valuable opportunity for students and professionals alike to improve their proficiency in using this essential software tool. Through this course, participants will gain hands-on experience with the various features and functions of Microsoft Word, including formatting, editing, document design, and more. These skills are not only critical for success in academic and professional settings, but also for personal use in creating and sharing documents. Overall, this course represents an important investment in the development of skills that will benefit participants throughout their careers and beyond.

ACKNOWLEDGEMENT

We are very pleased to get help from Our Mathematics Department. They were continuously supported by their teacher's strength and also provided their IT Lab for our students to enhance their practical knowledge.

We would like to give our special thanks to **Dr. Kalipada Maity** , HOD of Mathematics Department and **Mr. Santu Hati** , Contractual Teacher. And **Mr. Goutam Kumar Mondal,** Contractual Teacher.

Attendance of Skill Development Programme

Skill development Programme Orion

Organised by Dep. of Zoology 19/01/22

(Under DBT Star College Scheme)

MS Power point Presentation.
Presented by — Sayantika Bera.

1. ~~Swapan kumar Mishra~~ 19.01.22
2. Kalipada Maity — NAAC Coordinator
3. Kousik Kr Mondal , HOD, Dept. of Zoology.
4. Paromita Samanta 1st sem Subject
5. Sangita Lal 1st sem.
6. Saheli Mandal. 1st sem
7. Sumita Dalapati 1st Sem.
8. Uma Jana 1st Sem
9. Swita Bhunia 1st Sem.
10. Pallabi Barman 1st Sem.
11. Sathi Nanda 1st Sem
12. Mousumi Bhukta 1st Sem.
13. Simmi Ghorai 1st sem
14. Monalisha Maity. 1st Sem.
15. Anindita Gole 1st Sem.
16. Anima Gole 1st sem.
17. Rituparna Bera. 1st sem
18. Priti Giri 1st Sem.
19. Purnima Jana 1st sem
20. Mallika Adak 1st Sem
21. Susmita Bera 1st sem
22. Susmita Khatua 1st Sem.
23. Shipra Jana 1st Sem
24. Arpita Maity 1st Sem
25. Somrita Paria 1st Sem
26. Relan Maity 1st Sem
27. Rudraprasad Das 3rd Sem
28. Agamoni Jana 3rd Sem
29. Sunita Bhunia 3rd sem
30. Rampi Samanta 3rd Sem

31. Monjima Barr	3rd	sem
32. Sonali Nanda	3rd	Sem
33. Ankita Jana	3rd	sem
34. Sananda Hazra	3rd	Sem
35. Karna Tudu	3rd	Sem
36. Rajashree Panda	3rd	sem
37. Sunanda Maity	3rd	Sem
38. Sanjib Matia	1st	sem
39. Keshab Chandra Nayak	1st	sem
40. Ritam Maity	1st	Sem
41. Anup Kumar Mondal	1st	sem
42. Anindam Das	1st	sem
43. Subhankar Das	3rd	Sem
44. Satyajit Maity	3rd	sem
45. Soumyajit Pal	1st	sem
46. Tridip Gayen	3rd	Sem.
47. Piyali Sasmal	3rd	sem
48. Krishna Bera	3rd	sem
49. Nandini Mondol	1st	Sem.
50. Pritama Khatua	1st	sem.
51. Moumita Das	3rd	Sem
52. Purnima Das	3rd	Sem

Skill Development Programme Orien
Organized by Dept. of Zoology, 19.01.22
(under DBT Star college scheme)
MS-word presentation
Presented by. Dr. Koushik kr. Mondal

1. Swpan kumar misra 19-01-22
2. Kalipada Maity NAAC Coordinator
3. Subhadeep Maiti (Teacher) Dept of Zoology
4. Soumyajit Pal   1st sem
5. Sunita Bhunia   3rd sem.
6. Agamani Jana   3rd sem
7. Rimpi Samanta   3rd sem
8. Sonali Nanda   3rd sem
9. Rajashree Panda   3rd sem
10. Karna Tudu   3rd sem

11. Sananda Hazra   3rd sem.
12. Sunanda Maity   3rd Sem
13. Sanjib Matia   1st sem
14. Anup kumar Mondal   1st sem
15. Ritam Maity   1st sem
16. Rituparna Bera   1st sem
17. Purnima Jana   1st sem
18. Priti Giri   1st Sem
19. Anindita Gole   1st Sem
20. Anima Gole   1st sem.
21. Mallika Adak   1st sem
22. Susmita Bera   1st sem
23. Susmita Khatua   1st Sem
24. Shipra Jana   1st Sem.
25. Arpita maity   1st Sem.
26. Somuita Paria   1st Sem
27. Rohan Maity   1st sem
28. Satyajit Maity   3rd Sem.
29. Subhankar Das   3rd sem.
30. Ankita Jana   3rd Sem.
31. Monjima Bar   3rd Sem.
32. Tridip Gayen.   3rd sem.

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33.	Rudraprasad Das	3rd Sem
34.	Sangeeta Lal	1 St Sem
35-36.	Paramita Samanta	1st Sem
36	Saheli Mandal.	1st Sem
37.	Piyali Sasmal	3rd Sem
38.	Krishna Bera	3rd Sem
39.	Nandini Mondal	1st Sem
40.	Pritama Khatua	1st sem
41.	Moumita Das	3rd Sem
42.	Purnima Das	3rd Sem
43.	Sweta Bhunia	1st. Sem.
44.	Simoni Ghorai	1st sem
45	Monalisha Maity.	1st Sem
46	Mousome Bhakta	1st Sem
47.	Sathi Nanda	1st Sem
48	Pallabi Barman	1st sem.
49.	Sumita Dalapati	1st sem.
50.	Uma Jana	1st sem
51.	Keshab Chandra Nayak	1st sem.
52.	Aparna Pradhan	3rd Sem
53.	Anindam Das	1st sem
54.	Debyendu Giri	1st Sem

22

Skill development Programme
(organised by dep. of zoology) 20/07/2023
(Under DBT-STAR College Scheme)
Basics of MS excel & presented by Subhadeep
and Practice class   Day-2   maiti.

1.
2. Kalipada Maity NAAC Coordinator
3. Raju Majumdar   Faculty Department of zoology
4. Sarbani Mahata. (Teacher, dept. of zoology)
5. Sayantika Bera. (faculty dep. of zoology)
6. Sangita Lal   1 st   5em
7. Paramita Samanta   1st   Sem
8. Arpita Maity.   1st   Sem
9. Shipra Jana   1st   Sem
10. Susmita Khatua   1st   Sem.
11. Somrita Paria   1st   Sem
12. Rohan Maity   1st   Sem
13. Ritam Maity   1st   &
14. Anup Kumar Mondal 1st   Sem
15. Satyajit Maity   3rd   Sem
16. Rudraprasad Dan   3rd   Sem
17. Tridip Gayen.   3rd   Sem.
18. Sunita Bhunia   3rd   Sem.
19. Agamani Jana   3rd   Sem
20. Moumita Das   3rd   Sem
21. Rimpi Samanta   3rd   Sem
22. Sonali Nanda   3rd   Sem.
23. Monjima Barr   3rd   Sem
24. Purnima Das   3rd   Sem
25. Anindam Das   1st   Sem
26. Ribyendu Giri   1st   Sem.
27. Soumyajit Pal   1st   Sem.
28. Monalisha Maity.   1st   Sem.
29. Mallika Adak   1st   Sem
30. Suswita Bera   1st   Sem
31. Pallabi Barman   1st   Sem.
32. Purnima Jana   1st   Sem
33. Priti Giri   1st   Sem

No.	Name	Semester
34.	Rituparna Bera	1st sem
35.	Uma Jana	1st sem
36.	Saheli Mandal.	1st sem
37.	Sumita Dalapati.	1st sem.
38.	Nandini Mondal	1st sem.
39.	Pritama Khatua	1st sem
40.	Krishna Bera	3rd sem
41.	Aparna Pradhan.	3rd sem.
42.	Piyali Samal	3rd sem
43.	Keshab Ch. Nayak	1st sem
44.	Sanjib Matia	1st sem
45.	Sovan Kar	1st sem
46.	Simmi Ghorai	1st sem
47.	Susita Bhunia	1st sem.
48.	Mousumi Bhakta	1st sem.
49.	Sathi Nando	1st sem.
50.	Anindita Gole	1st sem.
51.	Anima Gole.	1st sem.

20.01.2023

— Principal —
Mugberia Gangadhar Mahavidyalaya

Gangadhar Mahavidyalaya
ESTD.-1964
Purba
Medinipur
Bhupatinagar

24

Skill development Programme.

21/01/23

organised by Dep. of Zoology

Day-3

(Under DBT STAR College Scheme

Practical Class and MS-Excel Class
by- Subhadeep Maiti

1.	Sorom	21-07-23
2.	Kalipada Maity	NAAC Coordinators
3.	Raju Mojumdar	Faculty Department of Zoology
4.	Subhadeep Maiti	Teacher (Zoology)
5.	Shipra Jana	1st Sem
6.	Somrita Pania	1st Sem
7.	Relan Maity	1st sem
8.	Ritam Maity	1st Sem
9.	Anup Kumar Mondal	1st sem
10.	Satyajit Maity	3rd sem
11.	Sanjib Matia	1st Sem
12.	Keshab Ch. Nayak	1st sem
13.	Soumyajit Pal	1st sem.
14.	Mallika Adak	1st sem
15.	Susmita Bera	1st sem
16)	Pallabi Barman	1st sem.
17)	Aparna Pradhan	3rd Sem.
18)	Rituparna Bera	1st sem
19)	Purnima Jana	1st sem
20)	Priti Giri	1st Sem
21)	Arpita Maity	1 st Sem
22)	Sangita Lal	1st Sem
23)	Parnamita Samanta	1st Sem
24)	Sumita Dalapati	1st Sem.
25)	Uma Jana	1st sem
26)	Saheli Mandal.	1st Sem
27)	Swita Bhunia	1st Sem.
28)	Simmi Chhorai	1st sem
29.	Piyali Sasmal	3rd Sem
30.	Sonali Nanda	3rd Sem
31.	Rudraprasad Da	3rd Sem
32.	Agamoni Jana	3rd sem
33.	Manjima Bera	3rd Sem

25

34.	Moumita Das	3rd Sem
35.	Sunita Bhunia	3rd Sem
36.	Rimpi Samanta	3rd Sem
37.	Purnima Das	3rd Sem
38.	Mousumi Bhakta	1st Sem
39.	Sathi Nanda	1st Sem
40.	Tridip Gayen	3rd Sem
41.	Anindita Gole	1st Sem.
42.	Susmita Khatua	1st Sem.
43.	Anima Gole	1st Sem
44.	Monalisha Maity	1st Sem.
45.	Nandini Mondol	1st Sem.
46.	Pritama Khatua	1st Sem
47.	Anindam Das	1st Sem
48.	Sovan Kar	1st Sem
49.	Dibyendu Grini	1st Sem

26

Practice class

Skill Development Programme
organized by Department of
under DBT Star college Zoology scheme

Day - 4
Orion

PAGE:
DATE: 24 / 01 / 23

1. Swapan Kumar Mishra   24.1.23
2. Kousik Kr Koibal
3. ...
4. Bodhan Ch Samant.
5. Sarbani Mahata.
6. Subhadeep Maiti   Teacher.
7. Sayantika Bera.   Teacher.
8. Raju Majumdar   Teacher.
9. Purnima Mondal   Teacher.
   ...   Teacher

10. Uma Jana   1st Sem
11. Monalisha Maity.   1st Sem.
12. Agamoni Jana   3rd sem
13. Moumita Das   3rd sem
14. Sunita Bhunia   3rd Sem
15. Pradip Gayen.   3rd Sem.
16. Monjima Bar   3rd sem
17. Sananda Hazra   3nd sem
18. Sonali Nanda   3rd Sem.
19. Susmita Khatua   1st Sem
20. Sunanda Maity   3rd Sem
21. Sanjib Matia   1st sem
22. Keshab Chandra Nayak   1st sem
23. Sathi Nanda   1st Sem
24. Mousumi Bhakta   1st Sem.
25. Swita Bhunia   1st Sem.
26. Puti Giri   1st Sem
27. Susmita Bera.   1st sem
28. Sumita Dalapati   1st sem
29. Pallabi Barman   1st Sem.
30. Somrita Paria   1st Sem
31. Purnima Jana   1st sem
32. Mallika Adak   1st sem
33. Paromita Samanta   1st Sem
34. Arpita Maity   1st Sem

35.	Sangita Lal.	1st Sem
36.	Shipra Jana.	1st Sem.
37.	Saheli Mandal.	1st Sem.
38.	Dolan Maity	1st. Sem.
39.	Kanna Tudu	3rd Sem
40.	Satyajit Maity	3rd Sem
41.	Rimpi Samanta	3rd Sem
42.	Rudraprasad Das.	3rd Sem

24/02/23 Final Exam.

Skill development programme organized by Department of Zoology.

Under DBT Star Collage Scheme.

Orion 24/02/23

1. Emirroz
2. Radhan Ch. Samanta   24.02.23
3. ____
4. Kounin ____
5. Sachomi Mahata.
6. Iusrima Mondal
7. Subhadeep Maiti   Teacher.
8. Sayantika Bera   Teacher.
9. Raju Majumdar.   Teacher.
                                  Teacher

1. Shipra Jana.
2. Arpita Maity
3. Uma Jana
4. Saheli Mandal.
5. Debasmita Nanda
6. Mousumi Bhakta
7. Sathi Nanda
8. Simoni Ghorai
9. Susmita Dalapati
10. Monalisha Maity.
11. Soumyajit Pal
12. Sovan Kar
13. Dibyendu Giri
14. Anindita Gole
15. Buli Giri
16. Susmita Khatua.
17. Soumyadip Mondal
18. Keshab Chandra Nayak
19. Anima Gole.
20. Anup Kumar Mondal
21. Rituparna Bera
22. Sangita Lal
23. Paramita Samanta
24. Arindam Das

29

25. Ritam Maity
26. Pritama Pratua
27. Purenima Jana
28. Sommita Paria
29. Rahan Maity
30. Sanjib Matia

31. Inidip Gayen.
32. Rudraprasad Das
33. Ankita Jana
34. Moumita Das
35. Agamani Jana
36. Sunita Bhunia
37. Rimpi Samanta
38. Kanna Teedu
39. Rajashree Panda
40. sonanda Hazna
41. Krishna Bera.
42. Sonali Nanda
43. Monjima Bar
44. Piyali Sadmal
45. Pronima Bera
46. Trisha Bag.
47. Sunanda Maity
48. Sanjib Bisha
49. Subhankar Das
50. Jayashree Jana

51. Arnab Barman

WORKSHOP
ON
BASICS OF MICROSOFT OFFICE
19TH -24TH JANUARY, 2023

Under DBT-STAR College Strengthening Scheme

ORGANISED BY
DEPARTMENT OF ZOOLOGY

MUGBERIA GANGADHAR MAHAVIDYALAYA

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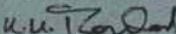
CERTIFICATE OF COMPLETION

This is to certify that, Mr. /Mrs. *Rudra prasad Das*,

a student of the Department of Zoology, Mugberia Gangadhar Mahavidyalaya, has successfully participated and completed a four-day workshop on **'BASICS OF MICROSOFT OFFICE'** and obtained grade AA

Note: The grades are as follows; AA: 26-30; A: 21-25; B: 16-20; C: <16.

SUBHADEEP MAITI
COURSE COORDINATOR

SAYANTIKA GERA
JOINT COORDINATOR

DR. KOUSIK KR. MONDAL
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DR.SWAPAN KR. MISRA
PRINCIPAL

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WORKSHOP
ON
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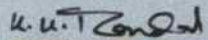
CERTIFICATE OF COMPLETION

This is to certify that, Mr. /Mrs. *Ankita Jana*

a student of the Department of Zoology, Mugberia Gangadhar Mahavidyalaya, has successfully participated and completed a four-day workshop on **'BASICS OF MICROSOFT OFFICE'** and obtained grade *B*

Note: The grades are as follows ; AA: 26-30; A: 21-25; B: 16-20; C: <16.

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WORKSHOP
ON
BASICS OF MICROSOFT OFFICE
19TH –24TH JANUARY, 2023

Under DBT-STAR College Strengthening Scheme

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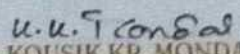
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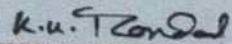
CERTIFICATE OF COMPLETION

This is to certify that, Mr. /Mrs. _Agamani Jana_____,

a student of the Department of Zoology, Mugberia Gangadhar
Mahavidyalaya, has successfully participated and completed a four-day
workshop on **'BASICS OF MICROSOFT OFFICE'** and obtained
grade _AA_

Note: The grades are as follows; AA: 26-30; A: 21-25; B: 16-20; C: <16.

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19TH -24TH JANUARY, 2023

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CERTIFICATE OF COMPLETION

This is to certify that, Mr. /Mrs. _Sunita Bhunia_

a student of the Department of Zoology, Mugberia Gangadhar Mahavidyalaya, has successfully participated and completed a four-day workshop on *BASICS OF MICROSOFT OFFICE* and obtained grade _AA_

Note: The grades are as follows ; AA: 26-30; A: 21-25; B: 16-20; C: <16.

SUBHADEEP MAITI
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WORKSHOP
ON
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19TH -24TH JANUARY, 2023

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CERTIFICATE OF COMPLETION

This is to certify that, Mr. /Mrs. _Tridip Goyen_,

a student of the Department of Zoology, Mugberia Gangadhar Mahavidyalaya, has successfully participated and completed a four-day workshop on **'BASICS OF MICROSOFT OFFICE'** *and obtained grade* _B_

Note: The grades are as follows ; AA: 26-30; A: 21-25; B: 16-20; C: <16.

SUBHADEEP MAITI
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WORKSHOP
ON
BASICS OF MICROSOFT OFFICE
19TH -24TH JANUARY, 2023
Under DBT-STAR College Strengthening Scheme

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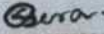**DEPARTMENT OF ZOOLOGY**

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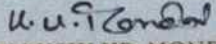BHUPATINAGAR::PURBA MEDINIPUR:: WEST BENGAL::721425

CERTIFICATE OF COMPLETION

This is to certify that, Mr. /Mrs. _Sananda Hazra_,

a student of the Department of Zoology, Mugberia Gangadhar

Mahavidyalaya, has successfully participated and completed a four-day

workshop on **BASICS OF MICROSOFT OFFICE** and obtained

grade _A_

Note: The grades are as follows ; AA: 26-30; A: 21-25; B: 16-20; C: <16.

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WORKSHOP
ON
BASICS OF MICROSOFT OFFICE
19TH -24TH JANUARY, 2023

Under DBT-STAR College Strengthening Scheme

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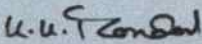
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CERTIFICATE OF COMPLETION

This is to certify that, Mr. /Mrs. _Rajashree Panda_____,

a student of the Department of Zoology, Mugberia Gangadhar Mahavidyalaya, has successfully participated and completed a four-day workshop on **'BASICS OF MICROSOFT OFFICE'** and obtained grade _AA_

Note: The grades are as follows ; AA: 26-30; A: 21-25; B: 16-20; C: <16.

SUBHADEEP MAITI
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ON
BASICS OF MICROSOFT OFFICE
19TH -24TH JANUARY, 2023

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CERTIFICATE OF COMPLETION

This is to certify that, Mr. /Mrs. __Rimpi Samanta__,

a student of the Department of Zoology, Mugberia Gangadhar Mahavidyalaya, has successfully participated and completed a four-day workshop on '**BASICS OF MICROSOFT OFFICE**' and obtained grade __AA__

Note: The grades are as follows ; AA: 26-30; A: 21-25; B: 16-20; C: <16.

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WORKSHOP
ON
BASICS OF MICROSOFT OFFICE
19TH -24TH JANUARY, 2023

Under DBT-STAR College Strengthening Scheme

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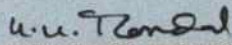
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CERTIFICATE OF COMPLETION

This is to certify that, Mr. /Mrs. _Karna Tudu_____,

a student of the Department of Zoology, Mugberia Gangadhar

Mahavidyalaya, has successfully participated and completed a four-day

workshop on '**BASICS OF MICROSOFT OFFICE**' and obtained

grade _AA_____

Note: The grades are as follows ; AA: 26-30; A: 21-25; B: 16-20; C: <16.

SUBHADEEP MAITI
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WORKSHOP
ON
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19TH - 24TH JANUARY, 2023

Under DBT-STAR College Strengthening Scheme

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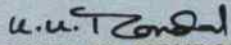
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CERTIFICATE OF COMPLETION

This is to certify that, Mr. /Mrs. _Manjima Ban_

a student of the Department of Zoology, Mugberia Gangadhar Mahavidyalaya, has successfully participated and completed a four-day workshop on '**BASICS OF MICROSOFT OFFICE**' and obtained grade_AA_

Note: The grades are as follows; AA: 26-30; A: 21-25; B: 16-20; C: <16.

SUBHADEEP MAITI
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WORKSHOP
ON
BASICS OF MICROSOFT OFFICE
19TH -24TH JANUARY, 2023

Under DBT-STAR College Strengthening Scheme

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MUGBERIA GANGADHAR MAHAVIDYALAYA

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CERTIFICATE OF COMPLETION

This is to certify that, Mr. /Mrs. ___Moumita Das___,

a student of the Department of Zoology, Mugberia Gangadhar Mahavidyalaya, has successfully participated and completed a four-day workshop on **'BASICS OF MICROSOFT OFFICE'** and obtained grade___A___

Note: The grades are as follows; AA: 26-30; A: 21-25; B: 16-20; C: <16.

SUBHADEEP MAITI
COURSE COORDINATOR

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JOINT COORDINATOR

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WORKSHOP
ON
BASICS OF MICROSOFT OFFICE
19TH –24TH JANUARY, 2023
Under DBT-STAR College Strengthening Scheme

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CERTIFICATE OF COMPLETION

This is to certify that, Mr. /Mrs. *Krishna Bera* _____,

a student of the Department of Zoology, Mugberia Gangadhar Mahavidyalaya, has successfully participated and completed a four-day workshop on **'BASICS OF MICROSOFT OFFICE'** and obtained grade *A*__

Note: The grades are as follows ; AA: 26-30; A: 21-25; B: 16-20; C: <16.

SUBHADEEP MAITI
COURSE COORDINATOR

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JOINT COORDINATOR

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WORKSHOP
ON
BASICS OF MICROSOFT OFFICE
19TH -24TH JANUARY, 2023

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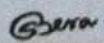**DEPARTMENT OF ZOOLOGY**

MUGBERIA GANGADHAR MAHAVIDYALAYA

BHUPATINAGAR::PURBA MEDINIPUR:: WEST BENGAL:: 721425

CERTIFICATE OF COMPLETION

This is to certify that, Mr. /Mrs. _Sonali Nanda_,

a student of the Department of Zoology, Mugberia Gangadhar

Mahavidyalaya, has successfully participated and completed a four-day

workshop on **'BASICS OF MICROSOFT OFFICE'** and obtained

grade _C_

Note: The grades are as follows; AA: 26-30; A: 21-25; B: 16-20; C: <16.

SUBHADEEP MAITI
COURSE COORDINATOR

SAYANTIKA BERA
JOINT COORDINATOR

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WORKSHOP
ON
BASICS OF MICROSOFT OFFICE
19TH -24TH JANUARY, 2023

Under DBT-STAR College Strengthening Scheme

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MUGBERIA GANGADHAR MAHAVIDYALAYA

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CERTIFICATE OF COMPLETION

This is to certify that, Mr. /Mrs. ___Piyali Sasmal___,

a student of the Department of Zoology, Mugberia Gangadhar

Mahavidyalaya, has successfully participated and completed a four-day

workshop on ***BASICS OF MICROSOFT OFFICE*** *and obtained*

grade __A__

Note: The grades are as follows ; AA: 26-30; A: 21-25; B: 16-20; C: <16.

SUBHADEEP MAITI
COURSE COORDINATOR

SAYANTIKA BERA
JOINT COORDINATOR

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HOD , ZOOLOGY

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**WORKSHOP
ON
BASICS OF MICROSOFT OFFICE**

19TH -24TH JANUARY, 2023

Under DBT-STAR College Strengthening Scheme

**ORGANISED BY
DEPARTMENT OF ZOOLOGY**

MUGBERIA GANGADHAR MAHAVIDYALAYA

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CERTIFICATE OF COMPLETION

This is to certify that, Mr. /Mrs. _Trisha Bag_____,

a student of the Department of Zoology, Mugberia Gangadhar

Mahavidyalaya, has successfully participated and completed a four-day

workshop on **'BASICS OF MICROSOFT OFFICE'** and obtained

grade__C__

Note: The grades are as follows; AA: 26-30; A: 21-25; B: 16-20; C: <16.

SUBHADEEP MAITI
COURSE COORDINATOR

SAYANTIKA BERA
JOINT COORDINATOR

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DR.SWAPAN KR. MISRA
PRINCIPAL

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WORKSHOP
ON
BASICS OF MICROSOFT OFFICE
19TH -24TH JANUARY, 2023

Under DBT-STAR College Strengthening Scheme

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MUGBERIA GANGADHAR MAHAVIDYALAYA

BHUPATINAGAR::PURBA MEDINIPUR:: WEST BENGAL:: 721425

CERTIFICATE OF COMPLETION

This is to certify that, Mr. /Mrs. _Sunanda Maity_ ,

a student of the Department of Zoology, Mugberia Gangadhar

Mahavidyalaya, has successfully participated and completed a four-day

workshop on **'BASICS OF MICROSOFT OFFICE'** and obtained

grade _C_

Note: The grades are as follows; AA: 26-30; A: 21-25; B: 16-20; C: <16.

SUBHADEEP MAITI
COURSE COORDINATOR

SAYANTIKA BERA
JOINT COORDINATOR

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WORKSHOP
ON
BASICS OF MICROSOFT OFFICE
19TH -24TH JANUARY, 2023

Under DBT-STAR College Strengthening Scheme

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CERTIFICATE OF COMPLETION

This is to certify that, Mr. /Mrs. _Purnima Das_,

a student of the Department of Zoology, Mugberia Gangadhar Mahavidyalaya, has successfully participated and completed a four-day workshop on '**BASICS OF MICROSOFT OFFICE**' and obtained grade _C_.

Note: The grades are as follows ; AA: 26-30; A: 21-25; B: 16-20; C: <16.

SUBHADEEP MAITI
COURSE COORDINATOR

SAYANTIKA BERA
JOINT COORDINATOR

DR. KOUSIK KR. MONDAL
HOD , ZOOLOGY

DR.SWAPAN KR. MISRA
PRINCIPAL

47

WORKSHOP

ON

BASICS OF MICROSOFT OFFICE

19TH -24TH JANUARY, 2023

Under DBT-STAR College Strengthening Scheme

ORGANISED BY

DEPARTMENT OF ZOOLOGY

MUGBERIA GANGADHAR MAHAVIDYALAYA

BHUPATINAGAR::PURBA MEDINIPUR:: WEST BENGAL:: 721425

CERTIFICATE OF COMPLETION

This is to certify that, Mr. /Mrs. _Satyajit Maity_

a student of the Department of Zoology, Mugberia Gangadhar Mahavidyalaya, has successfully participated and completed a four-day workshop on **'BASICS OF MICROSOFT OFFICE'** and obtained grade _C_

Note: The grades are as follows ; AA: 26-30; A: 21-25; B: 16-20; C: <16.

SUBHADEEP MAITI
COURSE COORDINATOR

SAYANTIKA BERA
JOINT COORDINATOR

DR. KOUSIK KR. MONDAL
HOD , ZOOLOGY

DR.SWAPAN KR. MISRA
PRINCIPAL

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WORKSHOP

ON

BASICS OF MICROSOFT OFFICE

19TH -24TH JANUARY, 2023

Under DBT-STAR College Strengthening Scheme

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DEPARTMENT OF ZOOLOGY

MUGBERIA GANGADHAR MAHAVIDYALAYA

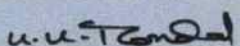BHUPATINAGAR::PURBA MEDINIPUR:: WEST BENGAL:: 721425

CERTIFICATE OF COMPLETION

This is to certify that, Mr. /Mrs. _Suvankar Das_

a student of the Department of Zoology, Mugberia Gangadhar Mahavidyalaya, has successfully participated and completed a four-day workshop on '**BASICS OF MICROSOFT OFFICE**' and obtained grade _C_

Note: The grades are as follows; AA: 26-30; A: 21-25; B: 16-20; C: <16.

SUBHADEEP MAITI
COURSE COORDINATOR

SAYANTIKA BERA
JOINT COORDINATOR

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DR.SWAPAN KR. MISRA
PRINCIPAL

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WORKSHOP
ON
BASICS OF MICROSOFT OFFICE
19TH -24TH JANUARY, 2023

Under DBT-STAR College Strengthening Scheme

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MUGBERIA GANGADHAR MAHAVIDYALAYA

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CERTIFICATE OF COMPLETION

This is to certify that, Mr. /Mrs. _Jayashree Jana_,

a student of the Department of Zoology, Mugberia Gangadhar Mahavidyalaya, has successfully participated and completed a four-day workshop on '**BASICS OF MICROSOFT OFFICE**' and obtained grade_____C_

Note: The grades are as follows ; AA: 26-30; A: 21-25; B: 16-20; C: <16.

SUBHADEEP MAITI
COURSE COORDINATOR

SAYANTIKA BERA
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ON
BASICS OF MICROSOFT OFFICE
19TH -24TH JANUARY, 2023

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MUGBERIA GANGADHAR MAHAVIDYALAYA

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CERTIFICATE OF COMPLETION

This is to certify that, Mr. /Mrs. ___Sanjib   Matia___,

a student of the Department of Zoology, Mugberia Gangadhar Mahavidyalaya, has successfully participated and completed a four-day workshop on 'BASICS OF MICROSOFT OFFICE' and obtained grade___C___

Note: The grades are as follows ; AA: 26-30; A: 21-25; B: 16-20; C: <16.

SUBHADEEP MAITI
COURSE COORDINATOR

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JOINT COORDINATOR

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WORKSHOP
ON
BASICS OF MICROSOFT OFFICE
19TH -24TH JANUARY, 2023

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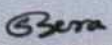**DEPARTMENT OF ZOOLOGY**

MUGBERIA GANGADHAR MAHAVIDYALAYA

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CERTIFICATE OF COMPLETION

This is to certify that, Mr. /Mrs. _Priti Giri_ ,

*a student of the Department of Zoology, Mugberia Gangadhar
Mahavidyalaya, has successfully participated and completed a four-day
workshop on **'BASICS OF MICROSOFT OFFICE'** and obtained
grade* _C_

Note: The grades are as follows ; AA: 26-30; A: 21-25; B: 16-20; C: <16.

SUBHADEEP MAITI
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CERTIFICATE OF COMPLETION

This is to certify that, Mr. /Mrs. *Samrita Paria*

a student of the Department of Zoology, Mugberia Gangadhar Mahavidyalaya, has successfully participated and completed a four-day workshop on **'BASICS OF MICROSOFT OFFICE'** and obtained grade *B*

Note: The grades are as follows ; AA: 26-30; A: 21-25; B: 16-20; C: <16.

SUBHADEEP MAITI
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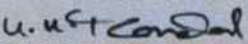BHUPATINAGAR::PURBA MEDINIPUR:: WEST BENGAL:: 721425

CERTIFICATE OF COMPLETION

This is to certify that, Mr. /Mrs. _Purnima Jana_

a student of the Department of Zoology, Mugberia Gangadhar
Mahavidyalaya, has successfully participated and completed a four-day
workshop on **'BASICS OF MICROSOFT OFFICE'** and obtained
grade _A_

Note: The grades are as follows ; AA: 26-30; A: 21-25; B: 16-20; C: <16.

SUBHADEEP MAITI
COURSE COORDINATOR

SAYANTIKA BERA
JOINT COORDINATOR

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WORKSHOP
ON
BASICS OF MICROSOFT OFFICE
19TH -24TH JANUARY, 2023

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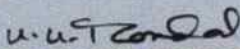
CERTIFICATE OF COMPLETION

This is to certify that, Mr. /Mrs. _Sumita Dalapati_,

a student of the Department of Zoology, Mugberia Gangadhar Mahavidyalaya, has successfully participated and completed a four-day workshop on '**BASICS OF MICROSOFT OFFICE**' and obtained grade _A_

Note: The grades are as follows ; AA: 26-30; A: 21-25; B: 16-20; C: <16.

SUBHADEEP MAITI
COURSE COORDINATOR

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19TH -24TH JANUARY, 2023

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CERTIFICATE OF COMPLETION

This is to certify that, Mr. /Mrs. __Debosmita Nanda__,

a student of the Department of Zoology, Mugberia Gangadhar Mahavidyalaya, has successfully participated and completed a four-day workshop on **'BASICS OF MICROSOFT OFFICE'** *and obtained grade* __AA__

Note: The grades are as follows ; AA: 26-30; A: 21-25; B: 16-20; C: <16.

SUBHADEEP MAITI
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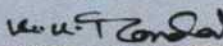BHUPATINAGAR::PURBA MEDINIPUR:: WEST BENGAL:: 721425

CERTIFICATE OF COMPLETION

This is to certify that, Mr. /Mrs. Simmi Ghonai ,

a student of the Department of Zoology, Mugberia Gangadhar Mahavidyalaya, has successfully participated and completed a four-day workshop on 'BASICS OF MICROSOFT OFFICE' and obtained grade A

Note: The grades are as follows ; AA: 26-30; A: 21-25; B: 16-20; C: <16.

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WORKSHOP
ON
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19TH -24TH JANUARY, 2023
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CERTIFICATE OF COMPLETION

This is to certify that, Mr. /Mrs. _Arpita Maity_

a student of the Department of Zoology, Mugberia Gangadhar Mahavidyalaya, has successfully participated and completed a four-day workshop on **'BASICS OF MICROSOFT OFFICE'** and obtained grade _AA_

Note: The grades are as follows ; AA: 26-30; A: 21-25; B: 16-20; C: <16.

SUBHADEEP MAITI
COURSE COORDINATOR

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WORKSHOP
ON
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19TH -24TH JANUARY, 2023

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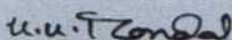BHUPATINAGAR::PURBA MEDINIPUR:: WEST BENGAL:: 721425

CERTIFICATE OF COMPLETION

This is to certify that, Mr. /Mrs. _Soumyadip Mondal_,
a student of the Department of Zoology, Mugberia Gangadhar
Mahavidyalaya, has successfully participated and completed a four-day
workshop on **'BASICS OF MICROSOFT OFFICE'** and obtained
grade _A_

Note: The grades are as follows ; AA: 26-30; A: 21-25; B: 16-20; C: <16.

SUBHADEEP MAITI
COURSE COORDINATOR

SAYANTIKA BERA
JOINT COORDINATOR

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WORKSHOP
ON
BASICS OF MICROSOFT OFFICE
19TH -24TH JANUARY, 2023

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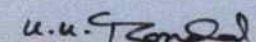BHUPATINAGAR::PURBA MEDINIPUR:: WEST BENGAL:: 721425

CERTIFICATE OF COMPLETION

This is to certify that, Mr. /Mrs. _Susmita Khatua_,

a student of the Department of Zoology, Mugberia Gangadhar Mahavidyalaya, has successfully participated and completed a four-day workshop on **'BASICS OF MICROSOFT OFFICE'** *and obtained grade* AA.

Note: The grades are as follows; AA: 26-30; A: 21-25; B: 16-20; C: <16.

SUBHADEEP MAITI
COURSE COORDINATOR

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WORKSHOP
ON
BASICS OF MICROSOFT OFFICE
19TH -24TH JANUARY, 2023

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CERTIFICATE OF COMPLETION

This is to certify that, Mr. /Mrs. _Shipra Jana_ ,

a student of the Department of Zoology, Mugberia Gangadhar Mahavidyalaya, has successfully participated and completed a four-day workshop on **'BASICS OF MICROSOFT OFFICE'** and obtained grade _AA_

Note: The grades are as follows; AA: 26-30; A: 21-25; B: 16-20; C: <16.

SUBHADEEP MAITI
COURSE COORDINATOR

SAYANTIKA BERA
JOINT COORDINATOR

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WORKSHOP
ON
BASICS OF MICROSOFT OFFICE
19TH -24TH JANUARY, 2023

Under DBT-STAR College Strengthening Scheme

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MUGBERIA GANGADHAR MAHAVIDYALAYA

BHUPATINAGAR::PURBA MEDINIPUR:: WEST BENGAL:: 721425

CERTIFICATE OF COMPLETION

This is to certify that, Mr. /Mrs. _Sathi Nanda_,

a student of the Department of Zoology, Mugberia Gangadhar Mahavidyalaya, has successfully participated and completed a four-day workshop on 'BASICS OF MICROSOFT OFFICE' and obtained grade_A_

Note: The grades are as follows; AA: 26-30; A: 21-25; B: 16-20; C: <16.

SUBHADEEP MAITI
COURSE COORDINATOR

SAYANTIKA BERA
JOINT COORDINATOR

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HOD , ZOOLOGY

DR.SWAPAN KR. MISRA
PRINCIPAL

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**WORKSHOP
ON
BASICS OF MICROSOFT OFFICE**
19TH -24TH JANUARY, 2023
Under DBT-STAR College Strengthening Scheme
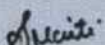
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MUGBERIA GANGADHAR MAHAVIDYALAYA

BHUPATINAGAR::PURBA MEDINIPUR:: WEST BENGAL:: 721425

CERTIFICATE OF COMPLETION

This is to certify that, Mr. /Mrs. _Dolan Maity_,

a student of the Department of Zoology, Mugberia Gangadhar Mahavidyalaya, has successfully participated and completed a four-day workshop on **'BASICS OF MICROSOFT OFFICE'** and obtained grade _B_

Note: The grades are as follows ; AA: 26-30; A: 21-25; B: 16-20; C: <16.

SUBHADEEP MAITI
COURSE COORDINATOR

SAYANTIKA BERA
JOINT COORDINATOR

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DR.SWAPAN KR. MISRA
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WORKSHOP
ON
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19TH - 24TH JANUARY, 2023

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MUGBERIA GANGADHAR MAHAVIDYALAYA

BHUPATINAGAR::PURBA MEDINIPUR:: WEST BENGAL:: 721425

CERTIFICATE OF COMPLETION

This is to certify that, Mr. /Mrs. __Sovan Kar__,

a student of the Department of Zoology, Mugberia Gangadhar Mahavidyalaya, has successfully participated and completed a four-day workshop on **'BASICS OF MICROSOFT OFFICE'** and obtained grade __AA__

Note: The grades are as follows ; AA: 26-30; A: 21-25; B: 16-20; C: <16.

SUBHADEEP MAITI
COURSE COORDINATOR

SAYANTIKA BERA
JOINT COORDINATOR

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WORKSHOP
ON
BASICS OF MICROSOFT OFFICE
19TH -24TH JANUARY, 2023
Under DBT-STAR College Strengthening Scheme

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MUGBERIA GANGADHAR MAHAVIDYALAYA

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CERTIFICATE OF COMPLETION

This is to certify that, Mr. /Mrs. ___Monalisa Maity___,

a student of the Department of Zoology, Mugberia Gangadhar Mahavidyalaya, has successfully participated and completed a four-day workshop on **'BASICS OF MICROSOFT OFFICE'** and obtained grade___A___

Note: The grades are as follows ; AA: 26-30; A: 21-25; B: 16-20; C: <16.

SUBHADEEP MAITI
COURSE COORDINATOR

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JOINT COORDINATOR

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WORKSHOP
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BASICS OF MICROSOFT OFFICE
19TH -24TH JANUARY, 2023

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CERTIFICATE OF COMPLETION

This is to certify that, Mr. /Mrs. __Dibyendu   Giri__,

a student of the Department of Zoology, Mugberia Gangadhar

Mahavidyalaya, has successfully participated and completed a four-day

workshop on '**BASICS OF MICROSOFT OFFICE**' and obtained

grade __A__

Note: The grades are as follows ; AA: 26-30; A: 21-25; B: 16-20; C: <16.

SUBHADEEP MAITI
COURSE COORDINATOR

SAYANTIKA BERA
JOINT COORDINATOR

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WORKSHOP

ON

BASICS OF MICROSOFT OFFICE

19TH –24TH JANUARY, 2023

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CERTIFICATE OF COMPLETION

This is to certify that, Mr. /Mrs. _____Panamila Samanta_____,

a student of the Department of Zoology, Mugberia Gangadhar Mahavidyalaya, has successfully participated and completed a four-day workshop on **'BASICS OF MICROSOFT OFFICE'** and obtained grade__AA__.

Note: The grades are as follows; AA: 26-30; A: 21-25; B: 16-20; C: <16.

SUBHADEEP MAITI
COURSE COORDINATOR

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WORKSHOP
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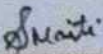**DEPARTMENT OF ZOOLOGY**

MUGBERIA GANGADHAR MAHAVIDYALAYA

BHUPATINAGAR::PURBA MEDINIPUR:: WEST BENGAL:: 721425

CERTIFICATE OF COMPLETION

This is to certify that, Mr. /Mrs. ___Uma Jana_____

a student of the Department of Zoology, Mugberia Gangadhar Mahavidyalaya, has successfully participated and completed a four-day workshop on **BASICS OF MICROSOFT OFFICE** and obtained grade ___A___

Note: The grades are as follows; AA: 26-30; A: 21-25; B: 16-20; C: <16.

SUBHADEEP MAITI
COURSE COORDINATOR

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WORKSHOP

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CERTIFICATE OF COMPLETION

This is to certify that, Mr. /Mrs. ___Anindita Gole___,

a student of the Department of Zoology, Mugberia Gangadhar Mahavidyalaya, has successfully participated and completed a four-day workshop on **BASICS OF MICROSOFT OFFICE** and obtained grade___A___

Note: The grades are as follows ; AA: 26-30; A: 21-25; B: 16-20; C: <16.

SUBHADEEP MAITI
COURSE COORDINATOR

SAYANTIKA BERA
JOINT COORDINATOR

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WORKSHOP
ON
BASICS OF MICROSOFT OFFICE
19TH - 24TH JANUARY, 2023

Under DBT-STAR College Strengthening Scheme
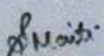
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MUGBERIA GANGADHAR MAHAVIDYALAYA

BHUPATINAGAR::PURBA MEDINIPUR:: WEST BENGAL:: 721425

CERTIFICATE OF COMPLETION

This is to certify that, Mr. /Mrs. ___Rituparna Bera___,

a student of the Department of Zoology, Mugberia Gangadhar Mahavidyalaya, has successfully participated and completed a four-day workshop on **'BASICS OF MICROSOFT OFFICE'** *and obtained grade* ___AA___

Note: The grades are as follows ; AA: 26-30; A: 21-25; B: 16-20; C: <16.

SUBHADEEP MAITI
COURSE COORDINATOR

SAYANTIKA BERA
JOINT COORDINATOR

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19TH -24TH JANUARY, 2023

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CERTIFICATE OF COMPLETION

This is to certify that, Mr. /Mrs. ___Anima Gole___,

a student of the Department of Zoology, Mugberia Gangadhar Mahavidyalaya, has successfully participated and completed a four-day workshop on **'BASICS OF MICROSOFT OFFICE'** and obtained grade__AA__

Note: The grades are as follows ; AA: 26-30; A: 21-25; B: 16-20; C: <16.

SUBHADEEP MAITI
COURSE COORDINATOR

SAYANTIKA BERA
JOINT COORDINATOR

DR. KOUSIK KR. MONDAL
HOD , ZOOLOGY

DR.SWAPAN KR. MISRA
PRINCIPAL

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**WORKSHOP
ON
BASICS OF MICROSOFT OFFICE**
19TH -24TH JANUARY, 2023

Under DBT-STAR College Strengthening Scheme

**ORGANISED BY
DEPARTMENT OF ZOOLOGY**

MUGBERIA GANGADHAR MAHAVIDYALAYA

BHUPATINAGAR::PURBA MEDINIPUR:: WEST BENGAL:: 721425

CERTIFICATE OF COMPLETION

This is to certify that, Mr. /Mrs. __Saheli Mandal__,

a student of the Department of Zoology, Mugberia Gangadhar Mahavidyalaya, has successfully participated and completed a four-day workshop on **'BASICS OF MICROSOFT OFFICE'** and obtained grade __AA__

Note: The grades are as follows; AA: 26-30; A: 21-25; B: 16-20; C: <16.

SUBHADEEP MAITI
COURSE COORDINATOR

SAYANTIKA BERA
JOINT COORDINATOR

DR. KOUSIK KR. MONDAL
HOD , ZOOLOGY

DR.SWAPAN KR. MISRA
PRINCIPAL

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WORKSHOP
ON
BASICS OF MICROSOFT OFFICE
19TH -24TH JANUARY, 2023

Under DBT-STAR College Strengthening Scheme

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MUGBERIA GANGADHAR MAHAVIDYALAYA

BHUPATINAGAR::PURBA MEDINIPUR:: WEST BENGAL:: 721425

CERTIFICATE OF COMPLETION

This is to certify that, Mr. /Mrs. _Arindam Das_

a student of the Department of Zoology, Mugberia Gangadhar Mahavidyalaya, has successfully participated and completed a four-day workshop on 'BASICS OF MICROSOFT OFFICE' and obtained grade AA

Note: The grades are as follows ; AA: 26-30; A: 21-25; B: 16-20; C: <16.

SUBHADEEP MAITI
COURSE COORDINATOR

SAYANTIKA BERA
JOINT COORDINATOR

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PRINCIPAL

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**WORKSHOP
ON
BASICS OF MICROSOFT OFFICE**

19TH –24TH JANUARY, 2023

Under DBT-STAR College Strengthening Scheme
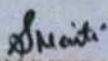
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CERTIFICATE OF COMPLETION

This is to certify that, Mr. /Mrs. _Pritama khatua_,

a student of the Department of Zoology, Mugberia Gangadhar Mahavidyalaya, has successfully participated and completed a four-day workshop on 'BASICS OF MICROSOFT OFFICE' and obtained grade _A_

Note: The grades are as follows ; AA: 26-30; A: 21-25; B: 16-20; C: <16.

SUBHADEEP MAITI
COURSE COORDINATOR

SAYANTIKA BERA
JOINT COORDINATOR

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WORKSHOP
ON
BASICS OF MICROSOFT OFFICE
19TH - 24TH JANUARY, 2023
Under DBT-STAR College Strengthening Scheme

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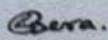# MUGBERIA GANGADHAR MAHAVIDYALAYA

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CERTIFICATE OF COMPLETION

This is to certify that, Mr. /Mrs. ___Sangita Lal___

a student of the Department of Zoology, Mugberia Gangadhar Mahavidyalaya, has successfully participated and completed a four-day workshop on **'BASICS OF MICROSOFT OFFICE'** and obtained grade__AA__

Note: The grades are as follows ; AA: 26-30; A: 21-25; B: 16-20; C: <16.

SUBHADEEP MAITI
COURSE COORDINATOR

SAYANTIKA BERA
JOINT COORDINATOR

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WORKSHOP
ON
BASICS OF MICROSOFT OFFICE
19TH -24TH JANUARY, 2023

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MUGBERIA GANGADHAR MAHAVIDYALAYA

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CERTIFICATE OF COMPLETION

This is to certify that, Mr. /Mrs. _Soumyajit Pal_

a student of the Department of Zoology, Mugberia Gangadhar Mahavidyalaya, has successfully participated and completed a four-day workshop on **'BASICS OF MICROSOFT OFFICE'** and obtained grade _B_

Note: The grades are as follows ; AA: 26-30; A: 21-25; B: 16-20; C: <16.

SUBHADEEP MAITI
COURSE COORDINATOR

SAYANTIKA BERA
JOINT COORDINATOR

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DR.SWAPAN KR. MISRA
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**WORKSHOP
ON
BASICS OF MICROSOFT OFFICE**
19TH -24TH JANUARY, 2023

Under DBT-STAR College Strengthening Scheme

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MUGBERIA GANGADHAR MAHAVIDYALAYA

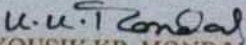BHUPATINAGAR::PURBA MEDINIPUR:: WEST BENGAL:: 721425

CERTIFICATE OF COMPLETION

This is to certify that, Mr. /Mrs. _Keshab ch. Nayak_

a student of the Department of Zoology, Mugberia Gangadhar
Mahavidyalaya, has successfully participated and completed a four-day
workshop on **'BASICS OF MICROSOFT OFFICE'** and obtained
grade _AA_

Note: The grades are as follows ; AA: 26-30; A: 21-25; B: 16-20; C: <16.

SUBHADEEP MAITI
COURSE COORDINATOR

SAYANTIKA BERA
JOINT COORDINATOR

DR. KOUSIK KR. MONDAL
HOD , ZOOLOGY

DR.SWAPAN KR. MISRA
PRINCIPAL

CERTIFICATE OF COMPLETION

This is to certify that, Mr. /Mrs. _Anup Kumar Mondal_,
a student of the Department of Zoology, Mugberia Gangadhar
Mahavidyalaya, has successfully participated and completed a four-day
workshop on 'BASICS OF MICROSOFT OFFICE' and obtained
grade _A_

Note: The grades are as follows ; AA: 26-30; A: 21-25; B: 16-20; C: <16.

SUBHADEEP MAITI
COURSE COORDINATOR

SAYANTIKA BERA
JOINT COORDINATOR

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MUGBERIA GANGADHAR MAHAVIDYALAYA

BHUPATINAGAR::PURBA MEDINIPUR:: WEST BENGAL:: 721425

CERTIFICATE OF COMPLETION

This is to certify that, Mr. /Mrs. _Arnab kumar Barman_

a student of the Department of Zoology, Mugberia Gangadhar Mahavidyalaya, has successfully participated and completed a four-day workshop on **'BASICS OF MICROSOFT OFFICE'** and obtained grade _A_

Note: The grades are as follows ; AA: 26-30; A: 21-25; B: 16-20; C: <16.

SUBHADEEP MAITI
COURSE COORDINATOR

SAYANTIKA BERA
JOINT COORDINATOR

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MUGBERIA GANGADHAR MAHAVIDYALAYA
BHUPATINAGAR::PURBA MEDINIPUR:: WEST BENGAL:: 721425

CERTIFICATE OF COMPLETION

This is to certify that, Mr. /Mrs. ___Mousumi Bhakta___

a student of the Department of Zoology, Mugberia Gangadhar Mahavidyalaya, has successfully participated and completed a four-day workshop on **'BASICS OF MICROSOFT OFFICE'** and obtained grade _AA_

Note: The grades are as follows ; AA: 26-30; A: 21-25; B: 16-20; C: <16.

SUBHADEEP MAITI
COURSE COORDINATOR

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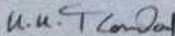BHUPATINAGAR::PURBA MEDINIPUR:: WEST BENGAL:: 721425

CERTIFICATE OF COMPLETION

This is to certify that, Mr. /Mrs. _Ritam Maity_,

a student of the Department of Zoology, Mugberia Gangadhar Mahavidyalaya, has successfully participated and completed a four-day workshop on **'BASICS OF MICROSOFT OFFICE'** and obtained grade AA

Note: The grades are as follows ; AA: 26-30; A: 21-25; B: 16-20; C: <16.

SUBHADEEP MAITI
COURSE COORDINATOR

SAYANTIKA BERA
JOINT COORDINATOR

DR. KOUSIK KR. MONDAL
HOD , ZOOLOGY

DR.SWAPAN KR. MISRA
PRINCIPAL

Certificate Distribution

We completed our programme with certificate distribution where our honourable Principal sir and departmental teachers were present and concluded this programme successfully.

06.04.2023

Principal
Mugberia Gangadhar Mahavidyalaya